



STELLAR MURRAYSHALL LLP – GREEN MANAGEMENT STRATEGY

The following is an outline of our Green Management Strategy for the coming years and months. The main focus is on reducing consumption and improving efficiency in our energy and waste management processes. We will educate and train all members of staff in environmental issues and in good working practices in order to create an energy efficient and environmentally aware working culture.

1 Aim

Encourage all staff in carrying out 'green' working practices at Murrayshall, thereby reducing the hotels carbon footprint and also saving money.

2 Role

Increase staff awareness and commitment to energy reduction.

Promote behavioral change in staff.

Educating and encouraging green ideas relevant to each department

Promote a campaign and put up posters in the staff areas

Conduct energy spot checks on departments.

Conduct regular energy meetings

3 Energy Policy and Savings

Murrayshall will endeavor to consider all resources and aim to reduce energy consumption and CO2 emissions by a combination of sensible management and sound investment in proven energy reduction projects. We will endeavor to increase the awareness of energy efficiency amongst its staff and guests”

Initiatives:

Night energy saving procedures – night Manager/Porter will complete a nightly close down checklist, ensuring all departments have closed down properly. Any faults in the close down procedures will be reported to the Head of Department in the daily morning meeting. (see attached check sheet)

Departmental energy saving initiatives – each Head of Department will be responsible for implementing the energy saving procedures within their departments. The compliance of these initiatives to be discussed in the energy meetings.

Install digital gas and electricity meters and half hourly data recorded wherever possible.

Management will regularly monitor energy consumption against previous energy usage which will be discussed with staff members.

Low energy efficient light bulbs to be used where a suitable and cost effective alternative exists. We are committed over a period of time to ensure only the low energy bulbs are used in the property.



Movement sensors to be fitted (where possible and cost effective) to back of house areas, public toilets and bedroom corridors.

All radiators to be fitted with adjustable controls in all areas.

Rooms to have mini kettles reducing the amount of energy on boiling the water.

Pipework and calorifiers to be completely lagged in boiler/plant rooms.

To replace where necessary old boilers with CHP units and new efficient boilers.

Investigate the feasibility of the installation of Power factor correction units on the main electrical income.

4 Water Reduction

“We will endeavor to reduce water consumption through improved working practices and good maintenance procedure”
Initiatives:

Ensure regular checks on taps, pipes and toilets to prevent dripping or leaking pipe work. All HODs to report defects to maintenance for immediate repair.)

Reduce the volume of water through toilet cisterns by using special aids such as hippos, filled plastic bottles or dual flush toilets.

Mini kettles to be provided to bedrooms, reducing the volume of water.

5 Waste Reduction

“We will endeavour to reduce the amount of waste generated by reusing and recycling, thus reducing the amount of waste sent to landfill”

Initiatives:

Reduce the number of general waste bins and increase the number of recycle bins.

Recycle all bar glass bottles/broken glass.

Recycle all cardboard and packaging through the use the cardboard recycle bin.

Recycle all waste paper by providing recycling boxes in all admin departments /offices. Waste paper to be put into the cardboard recycling bin.

Operate a ‘Think before you Print’ campaign in all areas of the business.

Recycle all printer cartridges by sending to local nominated charity.

Recycle household type batteries by collecting them and taking to a local collector.

Encourage guests to reuse towels through notices in the room.



6 Purchasing

“We will endeavor to take into account when purchasing items the environmental factors involved in production, use and disposal of the product”

We will endeavor wherever possible to use local suppliers and tradesmen.

Initiatives:

When purchasing analyze whether an eco-friendly alternative is available at reasonable costs.

Paper products and printed items to be purchased on recycled paper stock where available at reasonable costs.

Using refuse sacks from recycled products – Eg The Green Sack.

Fair trade tea, sustainable coffee and hot chocolate purchases for all bedrooms.

Where possible, source local contractors to carry out building works.

7 Communication

“We will endeavour to keep staff aware of all green issues and encourage them to work in an environmentally responsible manner. We will also aim to keep guests informed of our green policy and for them to help us in maintaining our commitment to our Green policy by providing them with products and services that are environmentally friendly.”

Initiatives:

Staff room/area to have a Green notice board to show any hotel initiatives and campaigns.

Green meetings to be initiated to discuss any issues or projects.

Guest to be communicated to with room notices – to reuse towels. This to be extended to an insert within the guest book about turning off lights, having a shower, turn heating down, close windows etc.

Consider producing a ‘Green folder’ for guests to use informing them of local green initiatives – such as local farmers markets, wildlife parks, public transport, bike hire, walking routes etc.

8 Refurbishments

“We will endeavor to take energy and green issues into consideration when completing hotel refurbishments”

Energy saving lighting schemes to be considered

PIR – motion sensors placed in public toilets.

Working with Local Communities and Charities

“We will endeavour to support and work with our local community to reduce our environmental impact. We will support local fund raising charities”

Initiatives:

Reduce as far as practicable the level of harmful or nuisance emissions to the local area.

Carry on business in a responsible manner in relation to noise, odour, lighting, litter, waste and deliveries.

Old hotel furnishings to be taken to voluntary organizations and local charities.



MURRAYSHALL

COUNTRY HOUSE HOTEL
— AND —
GOLF CLUB

Chefs encouraged to grow their own produce such as herbs from the gardens from the hotel.

Encourage local wildlife groups to bring wildlife in to the hotel grounds – bird boxes, wild flower seed planting, bee hives etc.

Work with local colleges to encourage students to have work experience in the hotel.

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